

COMMUNITY RELATIONS

Access to RecordsA. Generally

Official records of the Stafford County School Board are open to inspection by any citizen in the superintendent's office, under central office personnel supervision, during regular office hours.

B. Fee for Search Time and Copying

A reasonable fee shall be charged for search time and duplication expense in supplying copies of school board records.

Editor's Note

See also division regulation #R 2-3

Legal Reference: Through June 30, 1997 §2.1-341 has been edited to include only those items related to school records. §2.1-342 is set forth in its entirety in the legal reference to bylaw 1-36.

Code of Va., §2.1-341. Definitions.—"The following terms, whenever used or referred to in this chapter, shall have the following meanings, unless a different meaning clearly appears from the context:

'Official records' means that all written or printed books, papers, letters, documents, maps and tapes, photographs, films, sound recordings, reports or other material, regardless of physical form or characteristics, prepared, owned, or in the possession of a public body or any employee or officer of a public body in the transaction of public business.

'Scholastic records' means those records, files, documents, and other materials containing information about

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a student and maintained by a public body which is an educational agency or institution or by a person acting for
Legal Reference: (continued)

Code of Va., §2.1-341. (continued)

such agency or institution, but, for the purpose of access by a student, does not include (i) financial records of a parent or guardian nor, (ii) records of instructional, supervisory, and administrative personnel and educational personnel ancillary thereto, which are in the sole possession of the maker thereof and which are not accessible or revealed to any other person except a substitute. (1996)

Code of Va., §2.1-342. Official records to be open to inspection; procedures for requesting records and responding to request; charges; exceptions to application of chapter. (1996)

Adopted by School Board: March 24, 1987